

**Westover City Council
MINUTES
November 2nd, 2020**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on November 2nd, 2020.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Mayor Riggins

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance were: Mayor Larry Riggins, Councilmembers Susan Lane, Annette Tyler, Wayne Jones and Roberta Stamp

Absent: Councilmember Dr. Jay Crisman

Invocation: The invocation was given by Steven Riggins.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

OATH OF OFFICE

The swearing in Ceremony for Oaths of Office for the term 2020 - 2024 was given by Judge Allison Boyd. Mayor Larry Riggins was sworn in by Judge Allison Boyd. The City Council members sworn in for the new office term of 2020 – 2024 were: Councilmembers Annette Tyler, Wayne Jones, Roberta Stamp, Susan Lane.

COMMUNICATIONS – Mayor Riggins thanked Judge Boyd for swearing Council in and for those in attendance.

New Business:

Election of Mayor Pro Tem

Motion to elect Wayne Jones, Mayor Pro Tem was made by Councilmember Roberta Stamp.

A second was made by Councilmember Annette Tyler.

A motion to close Mayor Pro Tem nomination was made by Councilmember Annette Tyler

A second motion was made by Councilmember Susan Lane.

Election of Councilmember Wayne Jones to serve as Mayor Pro Tem was unanimous.

Mayor Riggins asked Councilmember Wayne Jones if he would accept the election as Mayor Pro Tem and Wayne Jones accepted. Mayor stated we have an agreement from Councilmember Wayne Jones to serve as Mayor Pro Tem for a four year term.

Amendments to the Establishment of the Council Procedural Rules. Mayor Riggins asked the Council if anyone had any amendments to the 2013 establishment of the Council procedural rules to propose. No amendments were recommended.

A motion made by Councilmember Wayne Jones to continue with the Council Procedural Rules as currently established.

A second was made by Councilmember Susan Lane.

The adoption of the current Establishment of the Council Procedural Rules was approved unanimously.

The City of Westover Coronavirus relief fund proposal for Council consideration. Chief Woodley proposed the consideration of COVID Related Equipment for First Responders. There are dollars pre-approved from the government Care Act - COVID funds for the City of Westover.

A handout was given with specific details of the expenditures to ensure our emergency responders have the equipment needed to combat the COVID 19 pandemic, limit the exposure and prevent the future spread of COVID 19. None of the listed items were budgeted prior to March 27, 2020 and will be purchased and placed in use prior to 12-30-2020. The total pre-approval reimbursement request of \$105,871.86 of the allocated \$106,47.94 was presented to Council.

The proposal for consideration:

Emergency Response Equipment	\$74,871.86 – Pre-approved
<u>Emergency Response Vehicle -</u>	<u>\$31,000.00 – Pending Preapproval from State</u>
TOTAL	\$105,871.86

The funds need be approved before December 30th, 2020 or funds will be returned to the State.

Preapproved by state \$74,871.86 and up to \$31,000.00 for vehicle and not exceed \$106,000.00 approved by State.

Chief Woodley explained the reimbursement back to the City will be refunded within 30 days.

A motion was made by Councilmember Susan Lane to approve COVID 19 for the expenditures of Emergency Response Equipment for \$74,871.86 (pre-approved by the State of Alabama) and pending approval for Emergency Vehicle up to \$31,000.00 with total not exceeding \$106,000.00. Pending reimbursement.

A second was made by Councilmember Wayne Jones.

The approval of the COVID 19 State Funds for Emergency Response Equipment in the amount of \$74,871.86 and for a Emergency Vehicle up to \$31,000.00 was approved unanimously.

COUNCIL COMMENTS

Councilmember Roberta Stamp is looking forward to serving a full four-year term, as she was appointed in 2018.

Councilmember Wayne Jones received a phone call from a Harpersville citizen suggesting the City of Westover work on getting a Chic-fil-a in our area.

ADJOURNMENT

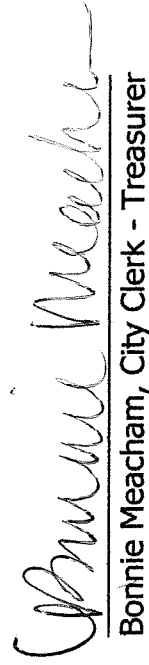
A motion was by Councilmember Roberta Stamp to adjourn.

A second made by Councilmember Susan Lane.

Motion passed and meeting was adjourned at 7:02 P.M.

Submitted by,


Larry Riggins, Mayor


Bonnie Meacham, City Clerk - Treasurer

**Westover City Council
MINUTES
November 17, 2020**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on November 17, 2020.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Mayor Riggins

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance were: Mayor Riggins, Councilmembers Roberta Stamp, Annette Tyler, Wayne Jones, Susan Lane

Absent: Councilmember Jay Crisman

Invocation: The invocation was given by Mr. Adrian Riggins, King’s Home.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins asked Councilmember Susan Lane to introduce the two recipients receiving donations from the City of Westover.

Councilmember Susan Lane introduced Lauren Yancey, Principal, Vincent Middle High School. This is Ms. Yancey’s fifteenth year with the Shelby County Board of Education. She thanked Mrs. Yancey for serving as the Principal of Vincent Middle High School. The City of Westover is proud to be a part of investing back into our community.

Mayor Riggins presented Mrs. Yancey with a check in the amount of \$3000.00 for the new Athletic building for Vincent Middle High School. This is our second installment payment for our agreed donation over a period of ten years with the total being \$30,000.00. Pictures were taken with Mayor Riggins and Mrs. Yancey.

Ms. Yancey thanked the City of Westover for the generous donation and support for Vincent Middle High School and the students.

Councilmember Susan Lane introduced Adrian and Angela Riggins from the King’s Home stated that both have served 15 years at the King’s Home. She commended them both for such a dedicated commitment to the children at the King’s Home.

Mayor Riggins presented a check to the King's Home for \$750.00. Adrian Riggins and Angela Riggins thanked the City of Westover for the donation. Pictures were taken with Mayor Riggins, Adrian Riggins and Angela Riggins.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The October 20, 2020, meeting minutes were presented.

A motion was made by Councilmember Roberta Stamp to adopt the minutes of October 20, 2020 as presented.

A second was made by Councilmember Wayne Jones.

The minutes of October 20, 2020 were adopted unanimously as presented.

The November 2, 2020 meeting minutes were presented.

A motion was made by Councilmember Susan Lane to adopt the minutes of November 2, 2020 as presented.

A second was made by Councilmember Annette Tyler.

The minutes of November 2, 2020 were adopted unanimously as presented.

TREASURER'S REPORT

The Fiscal Year End 2020 Treasurer's Report was presented. At the October 20 meeting, the details of this Treasurer's Report were distributed with total income, gross profit and net operating profit.

A motion was made by Councilmember Annette Tyler to adopt the Fiscal Year End September 2020 Treasurer's Report.

A second was made by Councilmember Roberta Stamp.

The Fiscal Year End September 2020 Treasurer's Report was adopted unanimously as presented.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane

Business Development

The Westover Business Alliance Advisory Board will be meeting and discussing details for 2021, and update our email list.

Public Safety

Quick reminder from Shelby County Sheriff's office when you are out shopping and running errands "Hide it, Lock it, Keep it"

On behalf of Business Development and Public Safety Happy Thanksgiving!!

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – No Report

Public Relations – Our Westover Christmas Parade will be held Saturday, December 12, 2020 at 10:00 a.m.

E-business connections will be November 18, 2020.

The Shelby County Chamber Diamond Awards Presentation will be Thursday, November 19, 2020 at 10:00 a.m.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – Zoom only meetings for the Shelby County Directors of Libraries are being done now.

Senior Program – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman - Absent

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp
No Report

REPORTS OF SPECIAL COMMITTEE

2020 Census Liaison – Roberta Stamp – No Report

REPORTS OF OFFICERS

- **GOVERNMENTAL UTILITIES SERVICES CORPORATION** –Councilmember Annette Tyler – No Report
- **PLANNING COMMISSION** – Chairman Randy Wiggins - Absent
An amendment to the Pine Mountain master plan will be presented at the next Planning Commission meeting. The amendment will be to add more homes to the first Village plans. A plat has not been submitted. This is a conceptual plan.

Mayor Riggins reported there are two minor subdivisions. One is 8 acres subdivided into two parcels on Highway 55 and one at Chelsea square which is a large vacant lot. This lot has been purchased by a family that plan to build a home on this property.

- ATTORNEY – Mr. William Justice - Absent
- BOARD OF ZONING ADJUSTMENTS – Chairman Stephen Floyd - Absent
- WESTOVER FIRE DEPARTMENT - Chief Micah Woodley reported the following:
COVID expenses total \$100,050.95 (Cares Act)
November Reimbursement Filed \$27,624.88 (submitted 11/13/2020)
December Reimbursement Request - \$72,426.07
Total EMS Equipment - \$74,871.86
Total For Vehicle - \$25,179.09

Chief Woodley purchased a 2015 Tahoe for the Fire Department on November 11, 2020.

The week of December 21, 2020 an advance invoice from Stryker will be paid. Chief is asking to send invoices early so that we will meet the deadline of December 31st, 2020 to be reimbursed.

According to the details of the Cares Act all reimbursements are to be done by the State within 30 days.

CSX Grant was Awarded for \$5000.00 to improve Rope Rescue Capabilities.

Calls Year-to-date: 291

October Calls –

39 (EMD - 20, Motor Vehicle - 4, Trees Down - 11, Fire Alarm - 1, Co2 Alarm - 1)

Chief Woodley has requested Donation of 1994 Fire Engine from Vestavia Fire Department.

Chief will request Budget Amendment for 2nd I-pad connection \$40.01 per month/\$480.12 per year for additional engine.

EMS Equipment – The wiring of equipment is all that is still to be finished.

Old Business:

Computer Server Installation - Mayor Riggins reported the computer installation should be finished this week. The transition of our Website and email merger will be done this weekend. Our email service will be down for this weekend for the transition.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

Clerk Meacham read Resolution #2020-10-11-17-2053, Resolution Appointing Bonnie Meacham Clerk/Treasurer of the City of Westover.

A motion was made by Councilmember Annette Tyler to adopt Resolution #2020-11-17-2053 to appoint Bonnie Meacham as City-Clerk Treasurer for the City of Westover through 2024.

A second was made by Councilmember Susan Lane.

Motion to adopt Resolution #2020-11-17-2053 to appoint Bonnie Meacham, as City Clerk-Treasurer was passed unanimously.

COUNCIL COMMENTS

Mayor Riggins expressed appreciation to work again with the Councilmembers for the new term.

This year will be our "16th" Annual Westover Christmas Parade and with so many things cancelled due to COVID, this will be a good time to have an exciting event. This year we will be honoring our Founder of the Westover Christmas Parade, Annette Tyler. Our Grand Marshall will be Mrs. Tyler riding in a yellow convertible sports car. We are thankful to you, Mrs. Tyler, for all your hard work and dedication to our Christmas Parade and the parades organized in the past. Also, Shelby County Reporter will be publishing an article from interviewing Mrs. Tyler.

Councilmember Susan Lane asked if the Parade Form is on the city website. Yes, the forms are posted on the City website.

Councilmember Wayne Jones reminded Mayor Riggins we will need to schedule the Appointing of our Fire Chief and Building Inspector. Also, Shelby County is still cutting trees from the storm.

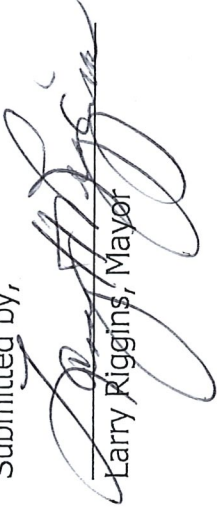
ADJOURNMENT:

Motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Susan Lane.

Motion passed and meeting was adjourned at 7:05 P.M.

Submitted by,



Larry Riggins, Mayor



Bonnie Meacham, City Clerk - Treasurer