

**Westover City Council**  
**MINUTES**  
**July 7th, 2020**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:32 p.m. on July 7th, 2020.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Larry Riggins, Councilmembers: Annette Tyler, Roberta Stamp, Wayne Jones

**Absent:** Councilmembers: Susan Lane, Dr. Crisman

**Invocation:** The invocation was given by Mayor Riggins

**Pledge of Allegiance:** The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins reported the first draft of the 2021 Budget will be presented at the July 21<sup>st</sup>, 2020 meeting. Mayor and Clerk will meet Thursday, July 9th, 2020 to work on the 2021 Budget.

Mayor Riggins read the City Council Rules Statement Section 8:

No person, not a member of the council, shall be allowed to address the same while in session without permission of the presiding officer. Permission to address the Council will be granted for a period not to exceed three (3) minutes unless such time limit be waived by a majority of the Council present. Request to be heard by or make presentation to the Council shall be presented, in writing, no less than five (5) business days prior to a regularly scheduled meeting of the Council.

The Decisions of the Chairman shall be final.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The meeting minutes for June 2nd, 2020 were presented.

A motion to adopt the minutes for June 2nd was made by Councilmember Roberta Stamp.

A second was made by Councilmember Annette Tyler.

The minutes of June 2nd, 2020, were adopted unanimously as presented.

A motion to adopt the Minutes of June 16th, 2020 No Quorum was made by Councilmember Annette Tyler.

A second motion was made by Councilmember Wayne Jones.

The minutes of June 16th, 2020, were adopted unanimously as presented.

The minutes of Special Called Meeting of June 23rd, 2020 were presented.

A motion to adopt the minutes of Special Called meeting for June 23rd, 2020 were made by Councilmember Annette Tyler.

A second made by Councilmember Wayne Jones.

The minutes of the Special Called Meeting for June 23rd, 2020, was adopted unanimously as presented.

### **TREASURER'S REPORT**

The Treasurer's Report for May 2020 year-to-date was presented.

A motion to adopt the May Treasurer's Report was made by Councilmember Roberta Stamp.

A second motion was made by Councilmember Annette Tyler.

The May Treasurer's Report was adopted unanimously as presented.

### **REPORTS OF STANDING COMMITTEES:**

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane – Absent - No Report

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler  
Education – No activities scheduled as yet.

#### Public Relations

Shelby County Chamber has the following events:

Friday, July 17th, 2020 a recycling event, "Ready to Shred".

Saturday, July 25th, 2020 - Liberty Day -

Alabama League - Alabama Tax Holiday July 17th - 19th, 2020

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler  
Citizens are able to check out books. Summer Reading Program has been postponed and may be done virtually at a later date.
- D. ANNEXATION AND ZONING – Councilmember Wayne Jones  
Annexation pending 172 acres (AP property) proposal to annex into Westover. Met with developer earlier today and will be small to estate size lots.
- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman - Absent
- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp  
New subdivision "Rustic Oak Estates" on Hwy. 280 almost to Harpersville, 9 Estate size lots.

Mr. Edelman has begun working on the road again since they have settled an access road issue with Shelby County on Old Hwy. 280.

### **REPORTS OF SPECIAL COMMITTEE**

**CENSUS 2020** - Councilmember Roberta Stamp reported 2020 Census Liaison.

Self Response rates as of 7/5/2020 are as follows:

National = 61.9%

Alabama = 59.6% (31st in USA)

Shelby Co. = 73.2% (1st in Alabama, out of 67 counties)

Westover = 70.6% (39th in Alabama, out of 460 cities)

If anyone is interested in following the response rates for the 2020 Census, go to: <https://2020census.gov/en/response-rates.html>. To see the rankings, click the "rankings here" link.

Door knocking by census takers at the homes of people who haven't yet responded to the census is scheduled to start the week of July 16 with a "soft launch" in the following 6 census office locations: Boise, Idaho; Oklahoma County; New Orleans, Louisiana; Kansas City, Missouri; Beckley, West Virginia; and Gardiner, Maine.

No date set yet for Alabama.

### **REPORTS OF OFFICERS**

- GOVERNMENTAL UTILITIES SERVICES CORPORATION – Councilmember Annette Tyler - No Report
- PLANNING COMMISSION – Chairman Randy Wiggins – Absent
- ATTORNEY – Mr. William Justice – Absent
- BOARD OF ZONING ADJUSTMENTS – Chairman Stephen Floyd – Absent
- WESTOVER FIRE DEPARTMENT - Chief Micah Woodley - Absent

All grant submittals are turned in and may be the end of July before the grants are opened to see if fire department will be awarded grant money.

**Old Business:**

Paving Projects - A Pre-Construction meeting will be held this Thursday or Friday morning with Massey Asphalt and City Engineer.

Computer Server Status - Informed both quotes will be on hold until next meeting.

**New Business:**

Public Notice of Election - August 25th, 2020. Mayor posted the Election notice on Monday, July 6<sup>th</sup>, 2020. The posting areas were: Westover City Hall, Westover Post Office, Westover Water Office, Town of Westover Website and Town of Westover Facebook page.

A requirement of the Election is the Mayor must file a list of qualified voters with the clerk by July 21st, 2020. If the Mayor is a candidate in the election, the council must appoint a qualified person to perform this duty. Mayor Riggins is a candidate in the Election.

A motion was made by Councilmember Annette Tyler to appoint Councilmember Wayne Jones to deliver voter list to the City Clerk.

A second was made by Councilmember Roberta Stamp.

The motion to appoint Councilmember Wayne Jones, to deliver voter list to the City Clerk was adopted unanimously as presented.

Councilmember Wayne Jones accepted this task.

Annexation Petition - Highpointe, LLC - will be presented under Ordinances.

Resolution to Fund Paving - will be presented under Resolutions.

Vincent Football Program Sponsorship

A motion was made by Councilmember Roberta Stamp to donate \$200.00 to be used toward Vincent Middle High School Football team sponsorship.

A second was made by Councilmember Annette Tyler.

The donation of \$200.00 to Vincent Middle High School football program sponsorship was adopted unanimously as presented.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** - None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

Resolution #2020-07-07-2043 - Providing Funding Paving Projects - Read by Clerk Meacham

A motion was made to approve Resolution #2020-07-07-2043 Providing Funding for Paving Projects by Councilmember Annette Tyler.

A second was made by Councilmember Wayne Jones.

Resolution #202-07-07-2043 Providing Funding for Paving Projects was adopted unanimously as presented.

Ordinance #2020-07-07-1018, Annexation of Highpointe, LLC - Read by Clerk Meacham.

9 Estate Lots, restricted covenants minimum 2000 sq ft., private gravel roads, the roads will be maintained by Home Owners Association and approval by City Engineer.

A motion to suspend the rules to adopt Ordinance #2020-07-07-1018 Annexation of Highpointe Partners, LLC, by Councilmember Annette Tyler.

A second motion made by Councilmember Wayne Jones.

A motion to suspend the rules was voted unanimously by roll call.

A motion to adopt Ordinance #2020-07-07-1018 Annexation of Highpointe Partners LLC was made by Councilmember Wayne Jones.

A second made by Councilmember Annette Tyler.

Ordinance #2020-07-07-1018 Annexation of Highpointe Partners, LLC, was adopted unanimously by roll call.

**COUNCIL COMMENTS**

The City of Westover website was down for a couple of hours today and WebN8 worked to get the site working.

Wayne – annexation most cases this time of year close to an election will not want to annex property during. Look at annexations after city elections are done.

**Adjournment**

A motion was made by Councilmember Roberta Stamp to adjourn.

A second made by Councilmember Annette Tyler.

The meeting was adjourned at 7:12 p.m.

Submitted by,

---

Larry Riggins, Mayor

---

Bonnie Meacham, City Clerk-Treasurer