

**Westover City Council**  
**MINUTES**  
**March 17, 2020**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:39 p.m. on March 17th, 2020.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:**

Mayor Larry Riggins, Councilmembers Susan Lane, Annette Tyler, Wayne Jones, Roberta Stamp, Dr. Jay Crisman

**Absent:** None

**Invocation:** The invocation was given by Mayor Larry Riggins.

**Pledge of Allegiance:** The Pledge was led by Mayor Larry Riggins.

**COMMUNICATIONS**

Mayor Riggins informed everyone that a message has been posted on the City website of our preventative actions for the Covid 19 virus, as recommended by the State Department of Public Health and the President's Task Team.

The Day In The Park meeting scheduled for this Thursday night has been cancelled.

Mayor Riggins and City Council, do not have the authority to cancel our City Council and Planning Commission meetings at this time. The state law dictates that City Council and Planning Commission meetings cannot be cancelled unless Governor Ivey gives an executive order allowing cancellation of these meetings. Municipalities equipped may do video via computer. We are not equipped for this.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The March 3rd, 2020, meeting minutes were presented. A motion to adopt the March 3rd, 2020, meeting minutes as presented was made by Councilmember Dr. Jay Crisman. A second was made by Councilmember Annette Tyler.

The minutes of March 3rd, 2020, was adopted unanimously as presented.

## **TREASURER'S REPORT**

The Treasurer's Report for February 2020 was presented. The Treasurer's Report for February 2020 will be voted on at our next Council meeting.

## **REPORTS OF STANDING COMMITTEES:**

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane  
The next Westover Business Alliance Luncheon will be on Thursday, April 23rd at Rockhurst Farm. The Luncheon will open at 11:30 for networking. The Chapel is available if we have inclement weather. So come out and enjoy the Farm...

### The WestRover Schedule

May 1st-3rd, 2020 - WestRover's Southern Roundup

June 5th-7th, 2020 - Aloha Summer Splash

July 24th-26th, 2020 - Jumping for Team USA@Westover

August 28th-30th, 2020 - The 2nd Annual Tailgates and Touchdowns

Public Safety - Shelby County EMA wants me to remind citizens, please sign up for ShelbyAlerts Emergency Notification System at [EMA.shelbyal.com](http://EMA.shelbyal.com)

The CSX Railroad wants me to remind all citizens please do not go around the crossing gates when down and stop when the crossing signals are on. "See Tracks Think Train".

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler  
CAPZO Certifications & Re-Certifications classes were completed last Saturday. Thank You to all that attended the classes.

Shelby County Chamber has cancelled all events.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler  
The Library will remain closed until further notice along with other Shelby County libraries. All Senior Program events are cancelled as well.

- D. ANNEXATION AND ZONING – Councilmember Wayne Jones  
No Report

- E. PUBLIC HEALTH – Councilmember Jay Crisman  
City Website is a great place to post information about the Corona Virus for Citizens. For more information regarding the Corona Virus go to the website: [Coronavirus.org](http://Coronavirus.org)

Informative handouts were given to the Council for preventive measures.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Roberta Stamp  
No Report

**REPORTS OF SPECIAL COMMITTEES:**

Census 2020 Liaison – Councilmember Roberta Stamp

The official Census Day is April 1<sup>st</sup>, 2020.

**REPORTS OF OFFICERS**

- GOVERNMENTAL UTILITIES SERVICES CORPORATION –Councilmember Annette Tyler - No Report
- PLANNING COMMISSION – Chairman Randy Wiggins - Absent  
The Westervelt Company is selling five (5) acres for Residential Agricultural. A pre-meeting with Randy Wiggins, Chair, Planning Commission has been cancelled. Certified Letters have been mailed out to adjoining neighbors. The next Planning Commission meeting will be held on Tuesday, March 24th, 2020 at 6:30 p.m.
- ATTORNEY – Mr. William Justice – Absent
- BOARD OF ZONING ADJUSTMENTS – Chairman Stephen Floyd - Absent
- WESTOVER FIRE DEPARTMENT - Chief Micah Woodley - Absent

The Fire Department Contracts address list is completed and finalized. The Contracts will go out soon.

The Fire Department has a shortage of mask and gloves, but is okay right now unless something drastic happens. Have a safe plan for emergency with safety for mask. Dr. Crisman offered a gas sterilizer in his office to sterilize equipment for the fire department, if needed.

**Old Business: None**

**New Business:**

Paving Project Estimates were given for Willow Oaks, Villages At Westover and April Lane.

A motion was made to request bids for Paving Projects for Willow Oaks, Villages At Westover and April Lane by Councilmember Susan Lane. A second made by Councilmember Wayne Jones.

The Request for bids for Paving Projects for Willow Oaks, Villages At Westover and April Lane, was voted upon and was approved unanimously.

A detailed invoice from Jerry South, PE, South & Associates, Inc., for engineering work, was presented in the amount of \$5200.00.

A motion was made by Councilmember Susan Lane to approve the invoice for professional services from Jerry South, PE, South & Associates, Inc., in the amount of \$5200.00. A second was made by Councilmember Annette Tyler.

The request to pay the invoice from Jerry South, PE, South & Associates, Inc., Consultant City Engineer, in the amount of \$5200.00 was approved unanimously.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.**

None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

None

**COUNCIL COMMENTS**

Councilmember Susan Lane wished everyone a Happy St. Patrick's Day.

Councilmember Dr. Crisman, thanked Councilmember Annette Tyler, for organizing the CAPZO training classes.

**Adjournment**

A motion was made by Councilmember Wayne Jones to adjourn. A second made by Councilmember Susan Lane.

The meeting was adjourned at 7:07 p.m.

Submitted by,

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Larry Riggins, Mayor

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Bonnie Meacham, City Clerk-Treasurer