

**Minutes of the Westover City Council
June 6, 2017**

The regular meeting of the Council of the City of Westover, Alabama is held in the City of Westover, at 6:31 p.m. on June 6, 2017 at City Hall in Westover, Alabama.

Upon roll call, the Mayor declares a quorum present and the regular Council session is open.

In attendance are: Mayor Larry Riggins, Mayor ProTem Jeanne Champion-Fisch, and Councilmembers Susan Lane, Jay Crisman, Annette Tyler, and Wayne Jones

Absent: None

INVOCATION: The invocation is given by Councilmember Jay Crisman.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance is led by Mayor Riggins.

COMMUNICATIONS: Mayor Riggins thanks everyone for attending. The Alabama League Convention was May 20-23 in Birmingham. Mayor Riggins, Councilmember Tyler, and Mayor ProTem Champion-Fisch attended several informative classes on various municipal topics that count for hours needed for the CMO certification. Councilmember Tyler and Mayor ProTem Champion-Fisch are already CMO certified, and Mayor Riggins will continue to work on the certification. He also thanks the Council for supporting the participation in the ALM Convention and he will try his best to follow the rules, policies, and procedures throughout his term as Mayor.

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READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the May 16, 2017 meeting are presented for adoption. Councilmember Tyler moves to adopt minutes as presented, and Councilmember Lane seconds the motion. There is no discussion on the motion. A voice vote is taken, and the minutes are approved unanimously as presented.

TREASURER'S REPORT – Mayor Riggins announces that the Treasurer's report for March is presented for adoption. Mayor Riggins would like to delay adoption until the next Council meeting.

REPORTS OF STANDING COMMITTEES:

A. BUSINESS DEVELOPMENT AND PUBLIC SAFETY

Councilmember Lane announces:

Jamie Green with Ruff Cutts is now open for business. She is located at the intersection of Old Highway 280 and Highway 51 in Westover.

The next Westover Business Alliance luncheon will be on July 20, 2017 from 12:00 pm until to 1:00 pm at ServePro in Westover.

The Chelsea Business Alliance will be meeting on Wednesday, June 14, 2017 from 11:30 am to 12:30 pm at Chelsea Community Center.

Alabama Department of Transportation completed their traffic study of a traffic light at the intersection of Highway 280 and 55. The study confirmed traffic warrants a traffic light at that intersection. There are 8 criteria that intersection has to meet. The traffic count was already assessed and now the crash assessment is taking place. ALDOT will keep Councilmember Lane informed.

Councilmember Lane met with Sheriff Samaniego and Fire Chief Brent Penny at City Hall. He is very nice and supportive of Westover. He will be happy to accommodate the City.

Ms Lane notes that Mr. David Wilson passed away, owner of ServePro. Mayor states a Facebook post has been made under the Town of Westover with thanks for his service to Westover.

B. EDUCATION AND PUBLIC RELATIONS

Councilmember Tyler announces:

Westover had 4 certifications for the Grant Writing class and will have 12 to attend the CAPZO training class on June 14th, 15th, and 28th. Registration can be done online.

Summer Reading Program will kick off on June 15, from 12:00 pm, until 2:00 pm. There will be signs placed for advertisements. People can register on the 10th at the Library or can register the first day of activities on the 15th.

C. SUBDIVISIONS AND ZONING – Councilmember Champion-Fisch - No Report

D. PARKS AND RECREATION – Councilmember Champion-Fisch as stated in premeeting mulch will be added to playground for the summer, in time for summer reading program.

E. LIBRARY AND SENIOR PROGRAM – Councilmember Tyler announces that the Harrison Library has cut the van deliveries to two days a week. The new delivery days are Tuesday and Thursday.

F. ANNEXATION – Councilmember Wayne Jones – No report

G. PUBLIC HEALTH – Councilmember Jay Crisman reports that June is Cataract month. You can visit Mycatereacts.com for more information. Please remember to make sure there is not any standing water to create problems with Mosquitoes. There is currently no news of Zika but we should try to prevent this. Also, keep the grass cut. There have been 5 or 6 venomous snake bites cases since the last Council meeting.

REPORTS OF SPECIAL COMMITTEES - None

REPORTS OF OFFICERS

1. GOVERNMENTAL UTILITIES SERVICES CORPORATION – No report

2. PLANNING COMMISSION – No report.
3. HISTORICAL AND BEAUTIFICATION BOARD – Councilmember Tyler – No report
4. ATTORNEY –Mr. Bill Justice is absent.
5. BOARD OF ZONING ADJUSTMENTS – Chair Roberta Stamp reports that the June 1st Special Meeting held at City Hall to review an exception request was tabled until applicant provides a deed. Several people from the community came.
6. WESTOVER FIRE DEPARTMENT – Chief Brent Penny – No report - Absent

Old Business:

Mayor Riggins asks the Council to consider approving payment for the audit with the lack of signature from the Financial Officer, the previous Mayor, for 2015 audit. He asks for a motion to continue with payment and pay invoice for \$7250 for the 2015 audit and \$861.25 for the year end payroll in 2016 and totaling \$8111.25. Councilmember Tyler makes a motion to pay the full amount of \$8111.25. Councilmember Lane seconds the motion. Mayor Protem Champion-Fisch discusses the total to verify it is 8111.25. Amount verified by Clerk and Mayor. All are in favor of paying total amount of \$8111.25 and it passes unanimously.

New Business:

Mayor Riggins explains an invoice from Post Net for \$163.61 for the Summer Reading Program advertisements to post around the city. He would like to pay this as town promotions. A motion is made from Mayor Protem Champion-Fisch, and a second is heard from Councilmember Jones. All in favor, and there is no discussion. The motion carries unanimously.

Mayor Riggins also presents the Council with a park pavilion rental reservation form to review. There is a correction to be made. There should be an address provided by the renter to mail the refund damage deposit to if there is no sign of damage. This fillable form will be on the City website. There is a motion to adopt the pavilion reservation from Councilmember Crisman, and a second from Councilmember Jones. Councilmember Tyler reminds the Council that the Music in the Park event held for the Seniors requires electricity for the band. Mayor Riggins then states that City business will be exempt from these rules. This is adopted as amended. All are in favor and it is passes unanimously.

Mayor Riggins provides information about Yellow Leaf Farms Subdivision. This subdivision was foreclosed in 2006 and purchased by Bryan Shanahan. The Planning Commission recommended annexation into Westover. In 2012 it was annexed. The previous developer went bankrupt, and the purchasing developer Shanahan also went bankrupt. There is a \$26,000 surety bond that pays for repairs, but there is no way that the City could repair streets for \$26,000. The only signature on the Insurance company document was the previous Mayor's, but no county official. Mayor Riggins asked the City Attorney, Bill Justice, if the City would be better off to relinquish the bond, and create a resolution that any developer that comes in to finish the subdivision will need to provide bond money for the streets. Bill Justice agreed that would be best. Mayor Riggins will provide a Resolution at the next Council meeting to relinquish the \$26,000 and resolve that any future developer will provide bond money for the amount appropriate for repairing the streets before any permits are issued. If the City calls the bond for \$26,000 someone may say that the City of Westover is liable for repairing the streets. Also, a new developer may damage the streets even more so we need a bond.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS None

COUNCIL COMMENTS

Susan Lane talked with Sheriff Samaniego about the train blocking the road for a significant amount of time. She was encouraged by the Sheriff to review ordinances from other cities. There could be a way to charge the train company for stopping on track. Councilmember Crisman explains that there is a sign on side of road to report blocked intersections with the train company. He encourages everyone to call that number so the train company is fully aware of the situation.

Mayor Riggins provides a report of how many people were reached by the Town of Westover Facebook Posts. The picture of the flags for Memorial Day reached 1491. The Summer Reading Program flyer reached 217.

Mayor Riggins would also like to congratulate the 280 Animal Medical Center for receiving the 2017 Small Business Award of the Year from Greater Shelby County Chamber of Commerce, and this post reached 371.

Councilmember Jones states that Shelby County has contacted railroad about blocking traffic. The railroad company did not answer phone. Alabaster also having problems and might have adopted a resolution Councilmember Lane can review.

Councilmember Jones trip to Canada went real well. He went with Clerks and Retired Clerks from all over the world. They attended classes for 3 days.

Mayor ProTem Champion-Fisch motions to adjourn. Councilmember Tyler seconds the motion. There is no discussion. A voice vote is taken with all in favor, and no one is opposed. The meeting is adjourned at 7:19 pm.

Submitted by,

Clerk, Nicole Brooks

Mayor, Larry Riggins