

Minutes of the Westover City Council

February 7, 2017

The regular meeting of the Mayor and Council of the City of Westover, Alabama is held in the City of Westover, City Hall in Westover, Alabama at 6:30 p.m. on February 7, 2017 at the City Hall.

Upon roll call, the Mayor declares a quorum present and the regular session open for transaction of business.

In attendance are: Councilmembers Jay Crisman, Jeanne Champion Fisch, Susan Lane, Annette Tyler, Wayne Jones, and Mayor Larry Riggins

Absent: None

INVOCATION: The invocation was given by Jay Crisman.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS: Mayor Riggins states that the rules of the council of Westover are that anyone desiring to be on the agenda needs to give the clerk 5 business days prior to the meeting. Mayor Riggins asks the Council to consider amending the council rules, but until then, he would like to use his discretion to add people to the agenda any time before the meeting. Councilmember Tyler moves to allow Mayor Riggins to use his discretion, and Councilmember Jones seconds. A voice vote is taken and the motion is approved unanimously.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the January 17, 2017 are presented for adoption. Councilmember Tyler moves to adopt minutes as presented and Council Member Lane seconds. There is no discussion on the motion. A voice vote is taken and the minutes are approved unanimously as presented.

TREASURER'S REPORT

Councilmember Champion-Fisch reports errors in the entries and states that after the January reconciliation, the budget will be corrected and presented in a later meeting.

REPORTS OF STANDING COMMITTEES:

- A. ANNEXATION AND BUSINESS DEVELOPMENT – Council Member Lane reports that the next Westover Business Alliance meeting will be on April 13, 2017 at Rockhurst Farm. The farm is located at 4165 Co. Rd. 51 Westover, AL. This will begin at 12:00pm and end at 1:00pm. Also, on July 20, 2017 and October 19, 2017, the Westover Business Alliance will meet at Servpro, located at 11063 US 280 Sterrett, AL 35147 from 12:00pm until 1:00pm.
- B. EDUCATION AND PUBLIC RELATIONS – Councilmember Tyler reports that the Certified Alabama Planning and Zoning Official Training recertification course is being offered in Sylacauga at the Municipal Complex on February 24, 2017 from 8:00am until 12:00 pm. It is also being offered on Saturday February 25, 2017 at the same time, but the location is Phenix City Alabama. Any members who need to attend this course needs to notify Councilmember Tyler.

The Regional Planning Commission of Greater Birmingham sent invitations for the annual conference. It will be April 5, 2017 from 10 until 1at the Club located at 1 Robert Smith Drive, Birmingham, AL 35207.

- C. SUBDIVISIONS AND ZONING – Councilmember Champion-Fisch is continuing to approve zoning applications.
- D. PARKS AND RECREATION – Councilmember Champion-Fisch has monitored the bathrooms for cleanliness. She has seen an improvement.
- E. LIBRARY AND SENIOR PROGRAM –PUBLIC SAFETY – Council Member Tyler states that a new director, Kathy, will be coming to inspect the Library on Monday February 13, 2017.
- F. PUBLIC HEALTH - Councilmember Crisman states that Alabama is one of four states with high rates of flu-like illness. Please get a flu shot, wash your hands, and stay home when sick.

REPORTS OF SPECIAL COMMITTEES - None

REPORTS OF OFFICERS

1. GOVERNMENTAL UTILITIES SERVICES CORPORATION – No Report
2. PLANNING COMMISSION - Commissioner Wiggins - No report
3. HISTORICAL AND BEAUTIFICATION BOARD – Councilmember Tyler – No Report

4. ATTORNEY –Mr. Bill Justice - Absent

5. BOARD OF ZONING ADJUSTMENTS – Roberta Stamp - No Report

6. WESTOVER FIRE DEPARTMENT – Assistant Fire Chief Penny – Cahaba Valley is finished with the other Engine and all of the equipment is at the Fire Station. Contract has been signed with Shelby Medical which allows the Fire Department to order medicine. Medicine will be ordered and in stock within the next couple of days.

Old Business: Councilmember Champion-Fisch motions to adopt the Budget discussed at a previous work session held on January 30, 2017. Councilmember Jones seconds the motion, and with no discussion, the 2017 budget is adopted with all in favor and none opposed.

New Business: Councilmember Jones motions to pay course fees for Clerk Brooks to attend a training class in Hoover on March 29-31, 2017. The cost will be \$265. Councilmember Lane seconds the motion. All are in favor. There is no discussion, and no one is opposed.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.

None

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS –

Resolution 2017-2-7-2006 – Appointing Clerk Brooks as Treasurer of Westover, AL. There is a motion from Councilmember Tyler to adopt and a second from Councilmember Lane. All are in favor, and there is no discussion. The resolution is adopted.

Resolution 2017-2-7-2007 – Appointing Assistant Fire Chief Penny as the Fire Chief. There is a motion from Councilmember Champion-Fisch to adopt and a second from Councilmember Crisman. All are in favor, and there is no discussion. The resolution is adopted.

Resolution 2017-2-7-2008 - Authorizing City Officials to execute financial documents. The city officials are Clerk Nicole Brooks, Mayor Pro Tem Champion-Fisch, and Mayor Riggins. There is a correction to make on the document. Clerk Brooks will make the change. There is a motion from Councilmember Tyler to adopt with corrections and a second from Councilmember Jones. All in favor and none opposed. With unanimous consent, the resolution is adopted including the correction.

Resolution 2017-2-7-2007 - Establishing a Holiday Schedule for City Employees. Councilmember Champion-Fisch motions to table this resolution and Councilmember Lane seconds the motion to table. No discussion. All agreed, and no one opposed.

Annexation Ordinance 2017-2-7-1002 for Dr. Sara J Hays – 3884 County Road 61 – This is the first reading of this ordinance. Alabama code requires two readings of ordinances unless rules of order are suspended. Councilmember Champion-Fisch motions to suspend the rules, and a second from Councilmember Tyler. No discussion on the motion. Roll call vote is taken and is unanimous. Rules are suspended. Councilmember Champion Fisch moves to adopt the annexation ordinance, with second by Councilmember Jones. Roll call vote is taken and all ayes recorded. Corporate limits will be rearranged to include this property. Clerk Brooks will record this document with the Shelby County Probate Judge.

COUNCIL COMMENTS

Councilmember Champion Fisch welcomes Chief Penny as Fire Chief and Councilmember Jones thanks Chief Penny for his work so far. Councilmember Crisman congratulates Clerk Brooks for taking the Treasurer role, as well.

Tyler with motion to adjourn, Councilmember Lane seconds. Being no discussion, the motion is put to a vote and motion carries with unanimous vote. The Mayor declares Council is adjourned.

Submitted by,

Nicole Brooks, Clerk

Mayor, Larry Riggins