

**Westover City Council
MINUTES
May 19th, 2020**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on May 19th, 2020.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present by those in Chamber and on Video Conference and the regular session opened for transaction of business.

In Attendance were: Mayor Larry Riggins, Councilmembers Susan Lane, Annette Tyler, Wayne Jones, Roberta Stamp

Absent: Councilmember Dr. Jay Crisman

Invocation: The invocation was given by Mayor Larry Riggins.

Pledge of Allegiance: The Pledge was dispensed with due to having virtual meeting.

COMMUNICATIONS - Mayor announced this City Council meeting is being held via Zoom video conferencing. This is a public meeting and is being held at Westover City Hall. The meeting and agenda is posted on our bulletin board outside of City Hall. The public is invited to attend but must abide by the order from Governor Kay Ivey to maintain social distancing. The social distancing limit inside is ten people and the six foot social distancing is expected. This information is posted on the door at City Hall.

Mayor Riggins and Wayne Jones, Councilmember, are present in the City Hall Chambers.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The May 5th, 2020, meeting minutes were presented with corrections.

A motion to adopt the Minutes of May 5th, 2020, with corrections, was made by Councilmember Roberta Stamp.

A second motion was made by Councilmember Wayne Jones.

The minutes of May 5th, 2020, was adopted unanimously as presented.

TREASURER'S REPORT

The Treasurer's Report for April 2020 was presented. The April 2020, Treasurer's Report will be presented for approval at our next meeting in June.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane
Business Development
The next Westover Business Alliance luncheon meeting will be held Thursday, July 23rd, 2020.

Westrover Water Sports had a great weekend.

Dollar General are on back on regular hours and are keeping inventory stocked.

Keep It Local, It Matters.

Public Safety

Remember our public safety personnel that are essential workers during this pandemic.

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler
Education - No Report

Public Relations

No Report

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler
Senior Program has not yet been approved to re-open.

Library is still not open and Shelby County is in the process of replacing the computer.

- D. ANNEXATION AND ZONING – Councilmember Wayne Jones
There is a case that will be reviewed at the next Planning Commission meeting.

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman - Absent

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp
No Report

REPORTS OF SPECIAL COMMITTEE

CENSUS 2020 - Councilmember Roberta Stamp

The Census Self Response rates as of 5/18/2020 are:
Alabama = 57.8% (aiming for 80% total response)

Shelby County = 71.4% (aiming for 90% total response)
Westover = 69.1% (aiming for 80% total response). Of that 69.1%, 60.7% is via the internet. Our self response rate in 2010 was 71.2%.

There have been some operational date adjustments due to the COVID-19 pandemic. The ones that affect Westover are as follows:

Self Response deadline extended to October 31 (from July 31)

Update Leave process started last week. This is when packets are left at homes for those residents who don't receive mail at home.

Update Enumerator process will be between June 14 and July 29. This is when enumerators will knock on the doors of folks who have not yet responded to the census.

Non-response Followup will be between August 11 and October 31. The enumerators go out again.

The US Census Bureau has requested the following date extensions. They have yet to be approved by Congress.

Census counts delivered to the president: April 30, 2021 (instead of December 31, 2020)

Redistricting counts delivered to the states: July 30, 2021 (instead of April 30, 2021)

The state of Alabama is challenging all counties to have an 80% response rate by May 31.

REPORTS OF OFFICERS

- GOVERNMENTAL UTILITIES SERVICES CORPORATION –Councilmember Annette Tyler - No Report
- PLANNING COMMISSION – Chairman Randy Wiggins - Absent
A work session to revise Westover Subdivision rules and regulations for Thursday, May 21st, 2020 from 6:00 p.m. - 8:30 p.m.
- ATTORNEY – Mr. William Justice – Absent
Mayor Riggins spoke with Mr. Justice and he is working with Josh. A small cell tower Ordinance that the State has required. This will give us control over the small cell towers hanging on power poles.
- BOARD OF ZONING ADJUSTMENTS – Chairman Stephen Floyd - Absent
- WESTOVER FIRE DEPARTMENT - Chief Micah Woodley reported that the Westover Fire Department is within 8% of the call volume from last year which we had dropped off significantly. This has become a busy month again. We have had three structure fires since the first of the month. Two of them were out of our coverage area which was trash fire and not a residence.

The FEMA grants are suppose to be in the selection process right now, but due to the corona virus they have added a secondary FEMA grant for the corona virus supplies for the hard hit areas and have moved the selection out. The Grant cycle

for our Fire Truck, air packs and equipment will be pushed back another two to three months. Instead of May and June will be late July, August or September 2020.

Fire Dept. has almost got truck swapped over to move to the other pick up truck and get one to the Building Inspector so he will have a better vehicle.

Mayor asked if the ISO has been around. Chief Woodley has not been contacted by them and do not know the timeline and future plans.

Old Business:

The Paving Projects - We will begin issuing bids on the paving projects. We do not have to have a motion since we already have the funds. We are going to ahead and issue requests for bids and the bid opening is set for Saturday, June 6th, 2020. We need approval for the bids. A special called meeting, if needed, will be set to approve the bids.

New Business: None

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:
None

COUNCIL COMMENTS

Wayne Jones, Councilmember, misses our in person meetings.

Bonnie Meacham reported that the Shelby County Clerks Association along with Jefferson County clerks will have a Election mini session via Zoom video-conferencing on Wednesday, May 20, 2020.

Mayor attended the Shelby County Mayors Association, via video conference. We are predicting issues with June primary run-off with the State and County run-offs and in August, getting poll workers. Most of poll workers are seniors. May have to ask the Legislative Delegation to get an emergency decision regarding absentee voting situation to allow absentee voting without presenting a drivers license. Absentee ballots received are suppose to give Clerk a copy of drivers license as ID.

Governor Ivey's current order is suppose to end this Friday Night, May 22, 2020 at 5:00 p.m. which is the current plan. Calera has announced they are opening their ball fields. Chelsea may be opening their ball fields.

The only two things that Westover City Hall would make a decision on would be social distancing and turning on the water fountain at the park.

A lot of restrictions have been lifted and everyone needs to use common sense.

Annette Tyler, Councilmember, stated that the Shelby County Libraries are working on Summer Reading Program for children so they will not have to come to the Library.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second made by Councilmember Annette Tyler.

The meeting was adjourned at 6:58 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk-Treasurer