

**Minutes of the Westover City Council
January 15, 2019**

The meeting of the Mayor and Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on January 15, 2019.

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In attendance were: Councilmembers Annette Tyler, Wayne Jones, Roberta Stamp, and Jay Crisman, and Mayor Larry Riggins

Absent: Councilmember Susan Lane

Invocation: The invocation was given by Commissioner Ed Stowell.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins looks forward to a good year with continued growth. There are lots being surveyed off of Old 280 behind Crest Drive.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the January 2, 2019 meeting were presented for adoption. Councilmember Tyler moved to adopt the minutes as presented. Councilmember Jones seconded the motion. There had been errors corrected since the original packet went out. The corrected minutes were in the replacement packet. There was no discussion on the motion. A voice vote was taken, and the minutes were approved unanimously as presented.

TREASURER REPORT

The Treasurer's report for December 2018 was presented in the pre-meeting. Mayor Riggins called attention to highlights of revenue and expenses. The approval of the Treasurer's report will be taken up at the next meeting.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS AND PUBLIC SAFETY – Councilmember Lane - Absent

- B. EDUCATION AND PUBLIC RELATIONS - Councilmember Tyler announced: she is working with Lavonne Gatlin for a date on a Saturday in May for CAPZO Certification and Recertification for Council, Planning Commission, and Board of Zoning Adjustments from Westover and other municipalities. She will provide more information at a later date. She also reported the Senior's Coffee Concert at the Alys Stephens building downtown will be on February 1, 2019 and also several Chamber educational events.

- C. LIBRARY AND SENIOR PROGRAM –Councilmember Tyler announced: Working diligently to improve summer reading program. This is scheduled for June 13, June 20, and June 27 in the afternoon 2pm. The McWayne Center and 4H have been scheduled to attend the Summer Reading with programs.
- D. ANNEXATION – Councilmember Wayne Jones - No Report.
- E. PUBLIC HEALTH - Councilmember Crisman announced two health observances in January, Glaucoma Awareness month and Cervical Health Awareness Month. January 24, 2019 will be the next Westover Business Alliance meeting at Serve Pro at 12:00 pm. Kool 96.9 will discuss radio advertising.
- F. SUBDIVISIONS – Councilmember Stamp – No report.

REPORTS OF OFFICERS

1. GOVERNMENTAL UTILITIES SERVICES CORPORATION – Councilmember Tyler – No Report.
2. PLANNING COMMISSION – Chairman Wiggins – Absent – Mayor Riggins announced 2 public hearings on January 22, for rezoning and subdivision.
3. ATTORNEY –Mr. Bill Justice – Absent
4. BOARD OF ZONING ADJUSTMENTS – Chairman Robert Evans - Absent – Councilmember Stamp announced a Public Hearing scheduled for January 29, 2019 to hear an application for a lot variance in Willow Oaks subdivision.
5. WESTOVER FIRE DEPARTMENT – Chief Penny – Contracts discussed during premeeting. Can be mailed tomorrow if approved. An address list was provided by 911. The grant for ISO equipment has been received and equipment installed on the two service vehicles. All 3 trucks are now 100% ISO approved. On February 5, 2019 there is an ISO course and Sean Mullins, Brent Penny, and Patrick Bennett may be attending.

Old Business:

Lawn Service – The request for bid specs for lawn care bids for 2019 was presented to Council. Councilmember Jones request that “equipment, equipment maintenance, and chemicals should be supplied by the contractor” should be added to the specs. Mayor Riggins will add this to the bid specs. Mayor also stated there are only 2 licensed here in the City and Mayor asked for additional contractors if anyone had recommendations. We should send these out in the next week to 10 days.

Mayor Riggins announced the error made by Avenue Insights formerly known as RDS in November 2018, which was a deposit for \$35,914.33 and should have been \$576.31. Councilmember Jones moved to provide a check to RDS for the refund amount and there was a second from Councilmember Tyler. There was no discussion. Motion was adopted and check will be sent.

New Business:

Election of Mayor Protem – Mayor Riggins opened the floor for nominations for Mayor Protem - Councilmember Tyler nominated Wayne Jones for Mayor Protem. No other nominations were presented.

Councilmember Stamp moved to close the nominations. Second from Tyler. All were in favor of closing nominations. Nominations were closed. Mayor called for vote for Mayor Protem. All voted in favor of Wayne Jones. Mayor asked Councilmember Jones if he would accept the position. Jones accepted.

Mayor Riggins presented the Verizon Telephone program and explained changes and costs. Councilmember Tyler moved to accept the Verizon program. Crisman seconded contingent on a satisfactory training class from Verizon. Amended motion to accept was put to a vote and was adopted unanimously. Mayor will get a demonstration setup for her to come at about 3:30 or 4 in the afternoon. No other discussion on the motion.

The Mayor informed the Council that a 2012 Jeep SUV had been located and the dealer was willing to accept trade ins of the 03 Dodge 1500 and the 02 Impala which would bring the total price of the newer vehicle to approximately \$6500 and informed the Council that in order to trade these two vehicles, they must be declared surplus by the Council. Jones moved to declare the 03 Dodge 1500 and the 02 Impala surplus and to allow trade ins of these two vehicles on the 2012 Jeep for Inspector's vehicle and to give the Mayor authority to purchase. Councilmember Tyler seconded the motion. Crisman asked about the value of the 02 Impala and not to settle for less than \$650. Mayor stated that would not be acceptable. A vote was taken, and the motion is passed unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.

None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

Resolution# 2019-01-15-2030 Authorizing a Fee Increase for Contractual EMS and Fire Protection Services in Unincorporated Shelby County Serviced by the City of Westover Fire Department– Clerk Brooks read the resolution aloud. Councilmember Tyler moved to adopt the Resolution as presented. Councilmember Jones seconded the motion. There was no discussion on the motion. A voice vote was taken, and the resolution is approved unanimously. Chief Penny was then authorized to send out new contracts.

COUNCIL COMMENTS

Councilmember Jones thanks everyone for his election and looks forward to helping the City move forward.

Crisman had a dog mascot for Santa Paws for parade. Doc 280 West Rover has been named and a doctor coat monogrammed with good feedback from parade.

Councilmember Tyler moved to adjourn with a second from Councilmember Jones. There was no discussion. A voice vote was taken, all yeas. The meeting was adjourned at 7:30 p.m.

Submitted by,

Clerk, Nicole Brooks

Mayor, Larry Riggins