

**Minutes of the Westover City Council
July 18, 2017**

The regular meeting of the Council of the City of Westover, Alabama is held in the City of Westover, at 6:30 p.m. on July 18, 2017 at City Hall in Westover, Alabama.

Upon roll call, the Mayor declares a quorum present and the regular Council session is open.

In attendance are: Mayor Larry Riggins, Mayor Pro Tem Jeanne Champion-Fisch, and Councilmembers Susan Lane, Wayne Jones, and Annette Tyler, and Clerk Nicole Brooks

Absent: Councilmember Jay Crisman

INVOCATION: The invocation is given by Dave Roper from the King's Home.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance is led by Mayor Riggins.

COMMUNICATIONS: Mayor Riggins thanked everyone for attending and reminds any citizens who would like to address the council to fill out a request to be placed on the agenda with the Clerk. This will need to be completed and approved 5 days before the meeting.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the July 5, 2017 meeting are presented for adoption. Councilmember Tyler moves to adopt minutes as presented, and Councilmember Champion Fisch seconds the motion. There is no discussion on the motion. A voice vote is taken, and the minutes are approved unanimously as presented.

TREASURER'S REPORT – Mayor Pro Tem Jeanne Champion-Fisch announces:

The Treasurer's report for May and June 2017 have been distributed. There is an increase in income for the City from the previous year. The unfavorable revenue minus expense is due to June including 3 payroll dates. This effects payroll taxes and the Fire Department, as well, and only happens twice a year, in June and December. The large ticket items were \$1200 for City of Westover signs on US 280 and in front of City Hall. The largest item is the accounting audit bill for around \$8000 for the 2015 audit. The income for business licenses will not be as high as previous months of the year due to the license cost being prorated for the last half of the year. Mayor Pro Tem Champion-Fisch moves to adopt May budget report. Councilmember Tyler seconds. There is no discussion on the motion. A voice vote is taken, and the May 2017 treasurer's report is adopted.

Mayor Riggins asks that the June budget be discussed at the next meeting.

REPORTS OF STANDING COMMITTEES:

A. BUSINESS DEVELOPMENT AND PUBLIC SAFETY

Councilmember Lane announces:

The Westover Business Alliance Lunch will be on July 20, 2017 at Serve Pro from 12:00 pm to 1:00 pm. Lunch will be provided by 280 Animal Medical Center.

She had talked with Mr. Todd Connell from ALDOT and striping at Hwy 55 and US 280 will begin soon in order to install the yield signs.

She is also checking on when where and how the next siren inspection will take place and will report back to the council.

Also, titles for vehicles have been filed and should be sent to City Hall soon.

The Ice machine has been ordered for Fire Department.

The Shelby County Drug Free Coalition meeting will be on Wednesday July 26, 2017 at 8:30 am at Family Connection on Highway 26. There will also be an event at Veteran's Park in Alabaster on Saturday August 12th at 7:00 pm to bring awareness and try to eliminate substance abuse in Shelby County.

B. EDUCATION AND PUBLIC RELATIONS - Councilmember Tyler announces:

Classes are being held to add CMO hours but they are not local. CAPZO classes were also not local.

South Shelby Chamber Luncheon will be held on August 3, 2017 at 11:30 am until 1:00 pm in Columbiana, AL at Columbiana First Baptist Church. RSVP is not required. The cost is \$15.00 per person

On August 17th, Coffee with the Mayor of Vincent will be held at Vincent City Hall from 8:30 am until 9:30 am. There is no cost to join and no RSVP.

On September 14th, Coffee with the Mayor of Westover will be either at ServePro in Westover AL per the South Shelby Chamber website. The Chelsea/Westover Homemakers Club will provide lunch.

C. SUBDIVISIONS AND ZONING – Councilmember Champion-Fisch - No report

D. PARKS AND RECREATION – Councilmember Champion-Fisch announces:

The water fountain has been replaced at the park and there has not been any new mulch spread on the playground yet.

E. LIBRARY AND SENIOR PROGRAM – Councilmember Tyler announces – No report

F. ANNEXATION – Councilmember Wayne Jones – No report

G. PUBLIC HEALTH – Councilmember Jay Crisman – No report - Absent

REPORTS OF SPECIAL COMMITTEES - None

REPORTS OF OFFICERS

1. GOVERNMENTAL UTILITIES SERVICES CORPORATION – Mayor Riggins – There has not been a meeting scheduled as of yet. Councilmember Tyler and Ed Stowell from the Board of Zoning have agreed to serve.
2. PLANNING COMMISSION – Chairman Wiggins - No report - Absent
3. HISTORICAL AND BEAUTIFICATION BOARD – Councilmember Tyler – No report
4. ATTORNEY –Mr. Bill Justice is absent.
5. BOARD OF ZONING ADJUSTMENTS – Chair Roberta Stamp – No report
6. WESTOVER FIRE DEPARTMENT – Chief Brent Penny – No report - Absent

Old Business: None

New Business: None

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS - None

COUNCIL COMMENTS

Mayor Pro Tem Champion-Fisch mentions that the next fiscal year budget and preparation will begin soon. We need to schedule work sessions in August to address the budget. All department heads will need to provide any big ticket items that you already know you need.

Mayor Riggins states that the business license fee schedule will be reviewed in August at the 1st meeting and a vote taken at the 2nd meeting in August.

Mayor Pro Tem Champion-Fisch motions to adjourn. Councilmember Lane seconds the motion. There is no discussion. A voice vote is taken with all in favor, and the meeting is adjourned at 6:55 pm.

Submitted by,

Nicole Brooks, Clerk/Treasurer

Mayor, Larry Riggins