

**Minutes of the Westover City Council Meeting
August 16, 2016**

A regular session of the Mayor and City Council of the City of Westover, Alabama was held in the City of Westover, City Hall in Westover, Alabama at 6:30 p.m. on August 16, 2016, at the regular place for such sessions.

- I. Call to Order:** Upon roll call, the Mayor declares a Quorum present and the session open for transaction of business.
- II. Roll Call: In attendance are:** Mayor McLaughlin, Councilors; Champion-Fisch, Crisman, Ingle, Riggins and Tyler.
- III. Invocation:** Mayor McLaughlin, followed by the Pledge of Allegiance.
- IV. Communications:**
 - A.** Mayor McLaughlin updates the council on recent internet issues at City Hall.
 - B.** The Mayor recognizes and congratulates the City's recent graduates.
- V. Reading and approval of the minutes.**
- VI. Treasurer's Report:** Clerk Mallory; the July financial report has been presented to the Mayor and Council.
- VII. Reports of Standing Committees:**
 - A. Annexation and Development:** Councilor Riggins; Provides an update on annexations.
 - B. Education and Public Relations:** Councilor Tyler; Notifies all present that the Senior Program's Book Club will be discussing their most recent read at the next meeting and arts and crafts will take place tomorrow.
 - C. Subdivisions and Zoning:** Councilor Champion-Fisch; Continue to approve zoning applications within the City of Westover.
 - D. Parks and Recreation:** Councilor Campion-Fisch; No report.
 - E. Library:** Councilor Tyler; No report.
 - F. Public Safety:** Councilor Ingle; Distributes the PSP schedule for September and reminds all present that the program is looking for new PSP personnel. Notes that the PSP car is currently in the shop.

G. Public Health: Councilor Crisman; Provides an update on the Zika virus.

VIII. Reports of Special Committees:

A. Nuisance Abatement Committee: Councilor Ingle; No report.

IX. Reports of Officers:

A. Governmental Utilities Services Corporation: Councilor Riggins; No report.

B. Planning Commission: Chairman Wiggins:

1. Thanks 280 Animal Medical Center and SuperiorScape whose donations have allowed the Commission to purchase the American flags for the 280 corridor. The flags will be ordered soon.
2. The Commission is working on the 1st Annual Westover Monster Dash to be held October 29, 2016. Participants can run, walk or crawl. The Commission is requesting that the Council provide them with \$500 upfront allowance in order to purchase supplies for the run. The money would be reimbursed after the run.
3. The Planning Commission is working with New Life Church to hold the Active Shooter meeting at the church and details will be provided as they come available.
4. The Commission requests the Council approve at \$3,500.00 budget for next year.
5. The Planning Commission meeting for August has been moved to August 30, 2016 due to the election on August 23, 2016.
6. The Commission is planning a memorial walk in the Westover Park. People will be able to purchase an engraved brick in memory of a loved one and a walk will be formed with the bricks. More details will be provided as they develop.

C. Historical and Beautification Board: Councilor Tyler; No report.

D. City Attorney: Mr. Frank C. Ellis, Jr.; Absent.

E. Board of Zoning Adjustments: Chairman Stamp; No report.

F. City of Westover Fire Department: Chief Micah Woodley; Absent.

X. Old Business:

- A. Both City Engineers are out of town and an update on Willow Oaks is not available.
- B. A proclamation recognizing the graduation and accomplishments of Michael Allred and Franklin Razo are read and the Mayor recognizes and congratulates them on behalf of the City.

XI. New Business:

- A. **Motion to loan the Planning Commission \$500.00 for the October 29, 2016 Monster Dash** – Motion by Councilor Riggins, 2nd by Councilor Ingle. **Vote; all in favor. Motion passes.**
- B. **Motion to recognize and support the active shooter program being sponsored by the Planning Commission** – Motion by Councilor Riggins, 2nd by Councilor Tyler. **Vote; all in favor. Motion passes.**
- C. **Motion to consider the Planning Commission’s request for \$3500.00 in a budget discussion for 2016-2017** – Motion by Councilor Riggins, 2nd by Councilor Crisman. **Vote; all in favor. Motion passes.**
- D. **Motion to authorize the installation of the flags once the questions regarding the mowing of the median have been answered** – Motion by Councilor Champion-Fisch, 2nd by Councilor Riggins. Discussion: ‘Mowers ahead’ signs are the only state requirement. The Clerk will check with the insurance company regarding liabilities. **Vote; all in favor. Motion passes.**

XII. Reading of petitions, application, complaints, appeals, communications, etc.: No report.

XIII. Resolutions, Ordinances, Orders and Other Business: Jacob Vail: Absent.

XIV. Council Comments:

- A. Councilor Crisman thanks the Planning Commission for all of their work and notes that it is nice to see them being so active.
- B. Councilor Crisman announces Movie Night at Willow Oaks on the 27th of August. All are welcome.
- C. Councilor Ingle reminds all present to vote next Tuesday, August 23, 2016.
- D. Clerk Mallory requests that no one campaign on City Hall / City Park property on Election Day and leave the parking spaces for voters, poll workers and employees.

XV. Motion to Adjourn – Motion by Councilor Tyler, 2nd by Councilor Ingle. **Vote; All in Favor. Motion passes.** 7:19 p.m.

Submitted by:

Marie M. Mallory, City Clerk / Treasurer

Mark McLaughlin, Mayor