

**Minutes of the Westover City Council Meeting  
April 19, 2016**

A regular session of the Mayor and City Council of the City of Westover, Alabama was held in the City of Westover, City Hall in Westover, Alabama at 6:30 p.m. on April 19, 2016, at the regular place for such sessions.

**I. Call to Order:** Upon roll call, the Mayor declares a Quorum present and the session open for transaction of business.

**II. Roll Call: In attendance are:** Mayor McLaughlin, Councilors; Riggins, Ingle, Tyler, Champion-Fisch and Crisman.

**Absent:** None.

**III. Invocation:** Councilor Riggins, followed by the Pledge of Allegiance.

**IV. Communications:**

A. Mayor McLaughlin addresses those present regarding the letter they received from the Westover Fire Department. Informs all that a question and answer forum will be held at the end of the meeting. The Mayor introduces Chief Morris.

B. The Mayor offers thanks to the Harpersville, Chelsea and Four Mile fire departments for assisting the Westover Fire Department with a recent house fire call.

**V. Reading and approval of the minutes.**

A. **Motion to approve the minutes from the March 1, 2016 meeting of the Westover City Council** – Motion by Councilor Champion-Fisch, 2<sup>nd</sup> by Councilor Tyler.

1. Discussion: None.

2. **Vote; all in favor. Motion passes.**

B. **Motion to approve the minutes from the April 5, 2016 meeting of the Westover City Council** – Motion by Councilor Riggins, 2<sup>nd</sup> by Councilor Tyler.

1. Discussion: None.

2. **Vote; all in favor. Motion passes.**

**VI. Treasurer's Report:** Clerk Mallory; Report is in process and work on it continues.

**VII. Reports of Standing Committees:**

- A. **Annexation and Development:** Councilor Riggins; Have received several petitions for annexation into the city. The Councilor appreciates the work of the fire department and Chief Morris in helping to get the petitions submitted. Notes that several individuals have been trying to get into the city and asks that we continue to get people involved so that everyone who is interested in being a part of the city is able to do so. Comments that he will be available after the meeting and happy to answer any questions.
- B. **Education and Public Relations:** Councilor Tyler; Regarding inquiries about the Board of Zoning and Planning Commissioners, the Councilor contacted UNA and received information on CAPZO classes being offered in May and June, 2016. The Councilor has registration forms for anyone interested.
- C. **Subdivisions and Zoning:** Councilor Champion-Fisch; The Committee continues the review and approve zoning applications within the city.
- D. **Parks and Recreation:** Councilor Campion-Fisch; None.
- E. **Library:** Councilor Tyler; The library is in the process of planning their summer reading program which will be in June – July, 2016 and last at least four weeks. Asks all present to spread the work and get as many children here as possible for that event.
- F. **Public Safety:** Councilor Ingle; Working on getting window stickers out to all of the city businesses. Reminds all present that April is ‘Call Before You Dig’ month and everyone should check in before doing any digging to prevent injury.
- G. **Public Health:** Councilor Crisman; Attempting to make contact with the Alabama Department of Environmental Management regarding mosquitos but has been unable to speak with them at this time. Reminds attendees that the best deterrent for mosquitos is to eliminate all standing water on your property.

#### **VIII. Reports of Special Committees:**

- A. **Nuisance Abatement Committee:** Councilor Ingle; No report.

#### **IX. Reports of Officers:**

- A. **Governmental Utilities Services Corporation:** Councilor Riggins; The annual meeting will be held in the next eight weeks and the Councilor will provide information regarding dates and times as soon as it is available.
- B. **Planning Commission:** Commissioner Lane; Meetings are every 4<sup>th</sup> Tuesday.
- C. **Historical and Beautification Board:** Councilor Tyler; No report.

- D. **City Attorney:** Mr. Frank C. Ellis, Jr.; Absent.
  - E. **Board of Zoning Adjustments:** Chairman Stamp; Absent.
  - F. **City of Westover Fire Department:** Chief Morris; Report postponed until Q and A forum at the end of the meeting.
- X. Old Business:** None reported.
- XI. New Business:** None reported.
- XII. Reading of petitions, application, complaints, appeals, communications, etc.:**
- A. Five annexation petitions recognized. Hunter; Wilkinson; Duke; Hanson; Williams.
- XIII. Resolutions, Ordinances, Orders and Other Business:**
- A. **A resolution providing for the 2016 “Back-to-School” sales tax holiday August 5 – 7, 2016** - Mayor McLaughlin requests a reading of the resolution. Read by Clerk Mallory. Motion to adopt by Councilor Champion-Fisch, 2<sup>nd</sup> by Councilor Crisman. **Vote; all in favor. Passes.**
  - B. **Information and questions to fire department coverage in the area traditionally covered by the volunteer fire department:**
    - 1. Fire Chief Morris introduces himself and gives a brief overview of the current situation including a notation that the city fire department has attempted to assist the volunteer fire department in every way possible.
    - 2. Mr. Danny Brooks, 178 Rock School Road, Harpersville, AL 35078  
Will the ISO rating affect his need for a dry pump for his pond? Can he annex in?
    - 3. Mr. Johnny Jones, 555 Rock School Road, Wilsonville and 316 Asland Forest, Harpersville, AL 35078  
Asked for an updated map and requested something in writing indicating the ISO rating.
    - 4. Ms. Nova Dorough, 685 Dorough Road, Columbiana, AL  
Chelsea borders my property, if I am annexed in will both the Chelsea and the Westover departments respond to a 911 call?
    - 5. Ms. Jackie Branch, 415 Dorough Road, Columbiana, AL  
I paid my contract fee but the property is listed in the name of someone who passed away, will I still get credit?

6. Mr. Bruce Jones, 2765 Hwy 51  
In the 40 annexation, how many have to agree?

**XIV. Council Comments:**

- A. Councilor Riggins notes that as discussed in pre-meeting, Council is waiting on the city audit to be finalized and would like to schedule a release of the audit for the first meeting in June.
  1. **Motion to schedule an audit presentation and review for the first city council meeting in June** – Motion by Councilor Riggins, 2<sup>nd</sup> by Councilor Ingle. **Vote; All in Favor. Motion passes.**
- B. Councilor Crisman thanks everyone for coming to the meeting and notes that he appreciates the community involvement. It is encouraging to meet your neighbors and build the sense of community here. Welcomes all to attend future meetings.

**XV. Motion to Adjourn** – Motion by Councilor Tyler, 2<sup>nd</sup> by Councilor Ingle. **Vote; All in Favor. Motion passes.**

**Submitted by:**

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**Marie M. Mallory, City Clerk / Treasurer**

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**Mark McLaughlin, Mayor**