

**Minutes of the Westover City Council
May 2, 2017**

The regular meeting of the Council of the City of Westover, Alabama is held in the City of Westover, at 6:30 p.m. on May 2, 2017 at City Hall in Westover, Alabama.

Upon roll call, the Mayor declares a quorum present and the regular session opens for transaction of business.

In attendance are: Mayor Larry Riggins, Mayor Pro Tem Jeanne Champion-Fisch, and Councilmembers Susan Lane, Jay Crisman, Annette Tyler, and Wayne Jones

Absent: Councilmember Jay Crisman

INVOCATION: The invocation is given by Mayor Riggins.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance is led by Mayor Riggins.

COMMUNICATIONS: Mayor Riggins thanked everyone for attending.

ALM Convention - On May 20 through May 23, 2017, Mayor Riggins, Annette Tyler, and Jeanne Champion Fisch will be attending the 2017 Alabama League of Municipalities Annual Convention.

A Facebook account has been created in the name of Town of Westover. City cannot be used due to former Mayor, Mark McLaughlin, not releasing the username and password. This is a good way to post current news. Please like share and get involved.

Flags for US Highway 280 median - We have purchased 8 flags and flag poles. They are 20 ft tall. The first holiday they will display is Memorial Day weekend. Mayor Riggins asks for volunteers to help put the flag in place.

Mayor Riggins is very pleased to report Brenda Moorer has been appointed to Board of Zoning Adjustments. There is still one vacant position.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the April 18, 2017 meeting are presented for adoption. Councilmember Tyler moves to adopt minutes as presented, and Councilmember Lane seconds the motion. There is no discussion on the motion. A voice vote is taken, and the minutes are approved unanimously as presented.

TREASURER'S REPORT – Mayor Riggins announces that the Clerk, Accountant, and himself are in the process of correcting general ledger accounts and should have a corrected budget for everyone to review at the next meeting.

REPORTS OF STANDING COMMITTEES:

A. ANNEXATION AND BUSINESS DEVELOPMENT

Councilmember Lane announces:

The Westover Business Alliance meeting will be held on July 20, 2017 at ServePro from 12:00 to 1:00 pm.

Congratulations to Mayor Pro Tem Jeanne Champion-Fisch on her first column about Westover in the Shelby County Reporter.

B. EDUCATION AND PUBLIC RELATIONS

Councilmember Tyler announces:

The University of North Alabama has agreed to hold a CAPZO Certification classes and Grant writing class in Westover. It is open to the public. Please let her or Clerk Brooks know if you plan to attend. The grant writing class is May 17th can be used to get recertification.

The South Shelby Chamber of Commerce is hosting a Shindig with Live music, Bar B Que, and Brews. Tickets are \$10 to sample all of the Bar B Que. This event will be on July 15, 2017 from 1:00 pm to 7:00 pm.

C. SUBDIVISIONS AND ZONING – Mayor Pro Tem Champion-Fisch is continuing to approve zoning applications within the city limits.

D. PARKS AND RECREATION – Mayor Pro Tem Champion-Fisch asks Mayor to check with Michael Sampsell about wood chips for the park. It is time to purchase. She also comments on the park and restrooms cleanliness.

E. LIBRARY AND SENIOR PROGRAM – Councilmember Tyler announces that on Thursday June 15, 2017, the Summer Reading Kick Off Event will be held at the City of Westover Park. The Summer Reading Program lasts for 3 weeks.

F. PUBLIC SAFETY – No Report

G. PUBLIC HEALTH – No Report

REPORTS OF SPECIAL COMMITTEES - None

REPORTS OF OFFICERS

1. **GOVERNMENTAL UTILITIES SERVICES CORPORATION** – Mayor Riggins is looking for a couple of people to participate in the committee. Any volunteers should let him know.
2. **PLANNING COMMISSION** – No report
3. **HISTORICAL AND BEAUTIFICATION BOARD** – Councilmember Tyler – No report
4. **ATTORNEY** –Mr. Bill Justice is absent.
5. **BOARD OF ZONING ADJUSTMENTS** – Chair Roberta Stamp – No report
6. **WESTOVER FIRE DEPARTMENT** – Chief Brent Penny – No report

Old Business:

Mayor Riggins shows two bids for the three (3) City of Westover Signs: Alagraphics and Reliable Signs. There was discussion of the purchase no decision made. This will be addressed in a later meeting.

Mayor Riggins announces that he will be contacting Ricoh to discuss a contract. He and Clerk Brooks have a meeting on May 8th with a Ricoh representative. We will have a contract for review by the Council at the next meeting.

Mayor Riggins continues to review and amend with a Business license in the City of Westover. He will continue to review the fee schedule and present it to the council hopefully by the end of May to send out in October.

New Business:

Councilmember Tyler motions to use fire department personnel for park and restroom maintenance. Councilmember Lane seconds the motion. Mayor Pro Tem suggests an amendment to the motion to add off duty fire department personnel for park and restroom maintenance. A voice vote is taken, and the motion passes unanimously as amended.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

Skip Morris, 110 Hwy 101 – PO Box 298 Chelsea AL 35043 – discusses the property he purchased on Highway 101.

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**COUNCIL COMMENTS**

Councilmember Lane would like to manage the City Twitter account.

Councilmember Jones would like to ask for a report from the building inspector to be added to the council packet each month.

Mayor Pro Tem Champion-Fisch motions to adjourn. Councilmember Lane seconds the motion. There is no discussion. A voice vote is taken with all in favor, and no one is opposed. The meeting is adjourned at 7:08 pm.

Submitted by,

Nicole Brooks, Clerk

Mayor, Larry Riggins