

# **Minutes of the Westover City Council**

## **March 7, 2017**

The regular meeting of the Mayor and Council of the City of Westover, Alabama was held in the City of Westover, at 6:34 p.m. on March 7, 2017 at City Hall in Westover, Alabama.

Upon roll call, the Mayor declares a quorum present and the regular session open for transaction of business.

**In attendance are:** Councilmembers Jeanne Champion-Fisch, Susan Lane, Jay Crisman, Annette Tyler, Wayne Jones and Mayor Larry Riggins

Absent: None

**INVOCATION:** The invocation was given by Eddie Burchfield.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Riggins.

**COMMUNICATIONS:** Mayor Riggins thanks everyone for being here and offers a proclamation of appreciation for Wayne Jones' contributions that is not on the agenda. The Mayor appreciates the ratification of the council, and dedicates March 3, 2017 meeting to Wayne Jones for his excellent service.

### **READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the February 21, 2017 meeting are presented for adoption. Councilmember Tyler moves to adopt minutes as presented and Councilmember Lane seconds the motion. There is no discussion on the motion. A voice vote is taken, and the minutes are approved unanimously as presented.

### **TREASURER'S REPORT**

Councilmember Champion-Fisch reminds the council that Oct 16 through Feb 17 budget is available for review. She also reminds the council that the variance should be 0 when using the actuals from Oct, Nov, and December. The numbers are favorable (around \$67,000). There was a correction for the Fire Department and Clerk/Treasurer Brooks has made the adjusted in the system. Paying Shelby County Settlement for \$500 a month was overlooked and has now been paid up. Wayne Jones moves that we pass the report as presented and Tyler seconds the motion. There is no discussion on the motion. A voice vote is taken, and the report is approved unanimously as presented.

### **REPORTS OF STANDING COMMITTEES:**

A. ANNEXATION AND BUSINESS DEVELOPMENT –The 3<sup>rd</sup> Annual Boots and Bow presented by the South Shelby Chamber of Commerce raised \$7500 for scholarships. Coffee with the Mayor in Columbiana will be on March 15, 2017 from 8:30 to 9:30 at the Columbiana Senior Center. No RSVP needed. The Westover Business Alliance meeting will be on April 13, 2017 at Rockhurst Farms from 12:00 pm until 1:00 pm. The featured speaker will be Dr. Hurst, and the business spotlight will be GeoStone.

EDUCATION AND PUBLIC RELATIONS –Councilmember Tyler is planning to attend a CMO conference on May 20, 2017 through May 23, 2017 and asks everyone to let her know if they are interested in attending. Coffee with the Mayor will be on April 12, 2017 in Chelsea at the Chelsea Community Center from 8:30 am to 9:30 am.

B. SUBDIVISIONS AND ZONING – No Report.

C. PARKS AND RECREATION –No report – Mayor Riggins would like to hire a Custodian and Park and Recreation Maintenance Employee. He comments on how well the citizens are taking care of the park; however, the restrooms need to be cleaned regularly.

D. LIBRARY AND SENIOR PROGRAM –PUBLIC SAFETY - No Report

E. PUBLIC SAFETY – No Report

F. PUBLIC HEALTH - Councilmember Crisman reminds every one of the flu virus. Please wash hands often, stay at home when sick, and get vaccinated.

#### **REPORTS OF SPECIAL COMMITTEES - None**

#### **REPORTS OF OFFICERS**

1. GOVERNMENTAL UTILITIES SERVICES CORPORATION – No Report

2. PLANNING COMMISSION – No Report.

3. HISTORICAL AND BEAUTIFICATION BOARD – Councilmember Tyler – No Report.

4. ATTORNEY –Mr. Bill Justice - Absent

5. BOARD OF ZONING ADJUSTMENTS – Chair Roberta Stamp - No Report – She reminds everyone of a work session on March 30, 2017 at 6:30 pm.

6. WESTOVER FIRE DEPARTMENT – No report – Captain Payne comments on changes being made by Chief Penny and how it is benefiting the Fire Department. Cardiac Monitor and defibrillator has been donated by the City of Helena. The value of these if bought new could range from \$7000 to \$8000. Councilmember Crisman and Fire Chief Penny want to send a thank you note to the fire chief in Helena, and Mayor

Riggins agrees. Shelby County AIRS58 MOA is a new radio system. Mayor Riggins will meet to sign this contract Thursday evening. This will allow our Fire Department to communicate with any emergency response personnel in our area.

### **Old Business:**

Resolution to 2017 Holiday Schedule for the Staff – Councilmember Champion-Fisch motions to adopt schedule (11 holidays, 10 set and 1 floating) and Lane seconds the motion. There is no discussion on the motion. A voice vote is taken, and the motion is approved unanimously.

### **New Business:**

Resolution to declare surplus vehicles – Mayor Riggins wants to amend the Resolution to include a lawn mower and various office equipment, with a value less than \$200. Councilmember Champion-Fisch moves to adopt as amended and Councilmember Tyler seconds. There is no discussion on the motion. A voice vote is taken, and the resolution is adopted unanimous as amended.

### **READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.**

None

### **RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

None

### **COUNCIL COMMENTS**

Flag Purchase - Chairman of the Planning Commission, Randy Wiggins, contacted the company that Chelsea bought flags from but the cost is high, shipping will be high, and the poles are 20 foot and will not come apart. These poles may need to be cemented. Also, storage will need to be decided on. The current flag poles are not sturdy enough to post in the middle of Highway 280. He and Commissioner Sampsell talked with the company that the flags in our possession, and they lowered the restocking cost from 25% to 20%. Donations were used to purchase the flags so Mayor Riggins suggests that those individuals be contacted before returning the flags. Mike Sampsell and Dr. Jay Crisman made the donations and should approve the returning of the flags for money to purchase more flags. Chairman Wiggins has talked with Commissioner Sampsell and will contact the flag company for a return tomorrow. We should consider a fund raiser to raise funds for more flags. Councilmember Champion-Fisch makes a motion to go ahead with the refund and let the transactions post to City accounts for record keeping purposes. Councilmember Lane seconds the motion. There is no discussion on the motion. A voice vote is taken, and the motion is approved unanimously.

Councilmember Lane wants to thank Eddie Burchfield for coming out to give our invocation. Copier at City Hall – Ricoh is sending pricing for Municipal Offices for printers to Crisman. He will provide an update at the next meeting.

Mayor Riggins presented the proclamation to Wayne Jones with sincerest appreciation for his excellent service.

Councilmember Champion-Fisch moves to adjourn. Councilmember Lane seconds the motion. There is no discussion. A voice vote is taken with all in favor and no one opposed. Meeting is adjourned.

Submitted by,

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Nicole Brooks, Clerk

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Mayor, Larry Riggins